



3915 S. Seneca
Wichita, KS 67217
PH: 316-522-1298
FAX: 316-522-5314

huntington@hunts-landing.com
www.hunts-landing.com

Thank you for your interest in Huntington Place Apartments.

For your convenience we have provided a downloadable Rental Application form that can be printed and mailed to us. Please complete the application as thoroughly as possible and note that the application cannot be processed unless it has been signed and dated. The Rental Verification form does not need to be filled out but does require the applicant's signature at the bottom of the page.

Along with the completed and signed Rental Application form each applicant (including co-signers) must provide the following:

- Color copy of photo ID
- Color copy of Social Security card
- Proof of income – acceptable documentation includes:
 - Two (2) most recent pay stubs
 - Letter from current employer on **company letterhead** indicating monthly income; any employment verification letters not on company letterhead **must** be notarized by an authorized Notary Public.
- \$35 application fee for each adult applicant including co-signers. Fee must be paid by check or money order; DO NOT SEND CASH. Application fees are non-refundable.

If you need further information about our requirements and qualifications or require assistance with the application please email us at huntington@hunts-landing.com or call 316.522.1298.

Please mail completed applications with the accompanying documentation to:

Huntington Place Apartments
3915 S Seneca
Wichita, KS 67217



APARTMENT RENTAL APPLICATION

Date _____

APPLICANT #1 Married Divorced Separated Single (Circle One)

Name _____ Phone# _____

SS # _____ D.O.B. _____ DL# _____
State & Number

Present Address _____
Street City, State, Zip Code

Landlord or Finance Company _____
Name Phone Number

How long at this address _____ Rent or Own Monthly Payments _____
Circle One

Previous address: _____
Street City, State Zip Code

Landlord or Finance Company _____
Name Phone Number

How Long at this Address _____ Have you ever been evicted or sued? _____ Broken a lease? _____

Have you ever been charged with, convicted of, or pleaded guilty or "no contest" to a felony (whether or not resulting in a conviction)? _____ Please explain: _____

Employer _____ Address _____ Phone _____

Length of time _____ Position _____ Supervisor _____

Gross Wages _____ Other Income \$ _____ Source _____

REFERENCES

Landlord Reference _____
Name Phone Number

Personal Reference _____
Name Phone Number

OUTSTANDING DEBTS

Creditor	Original Debt	Present Balance	Monthly Pymt
_____	_____	_____	_____
_____	_____	_____	_____





APPLICANT #2 Married Divorced Separated Single (Circle One)

Name _____ Phone# _____

SS # _____ D.O.B. _____ DL# _____
State & Number

Present Address _____
Street City, State, Zip Code

Landlord or Finance Company _____
Name Phone Number

How long at this address _____ Rent or Own Monthly Payments _____
Circle One

Previous address: _____
Street City, State Zip Code

Landlord or Finance Company _____
Name Phone Number

How Long at this Address _____ Have you ever been evicted or sued? _____ Broken a lease? _____

Have you ever been charged with, convicted of, or pleaded guilty or "no contest" to a felony (whether or not resulting in a conviction)? _____ Please explain: _____

Employer _____ Address _____ Phone _____

Length of time _____ Position _____ Supervisor _____

Gross Wages _____ Other Income \$ _____ Source _____

REFERENCES

Landlord Reference _____
Name Phone Number

Personal Reference _____
Name Phone Number

OUTSTANDING DEBTS

Creditor	Original Debt	Present Balance	Monthly Pymt
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_____	_____	_____	_____
_____	_____	_____	_____





OTHER HOUSEHOLD MEMBERS

List names of all other persons who will be living in the home. Any other residents can be accepted only by separate application and approval.

Name	D.O.B.	SS #	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

VEHICLES

Car Year _____ Make/Model _____ Tag _____ Color _____
(state & number)

Car Year _____ Make/Model _____ Tag _____ Color _____
(state & number)

Do you own a motorcycle _____ Boat _____ Motor Home/Camper _____

EMERGENCY INFORMATION

In Case of an emergency, please notify

Name _____ Relationship _____
Address _____ Phone _____

The information and statements above are true and correct to the best of my knowledge. Authorization is hereby given to check my credit record, to verify my credit, employment and references, and to obtain such other information deemed necessary as a prerequisite for apartment rental and residency. Information may be given to credit reporting agencies and others regarding your credit experience with me.

Applicant Signature

Co-Applicant Signature





RENTAL VERIFICATION

Please provide the information requested below and fax back to 316-522-5314

Please verify rental history for: _____

SS#: _____

Former Address: _____ Apt #: _____

Lease Dates: _____
Commencement Expiration

Move Out Date: _____ Rent Amount: _____

Number of Late Payments: _____ Number of NSF's: _____

Proper Notice Given? Yes _____ No _____ Roomate?: Yes _____ No _____

Any Problems/Violations?: _____

Apartment Left Clean?: _____

Pets?: _____

Was Deposit Refunded?: _____

Would You Lease Again?: _____

Above information verified by: _____

Title: _____

Feel free to contact us at 316-522-1298 should you require any additional information.

Authorization: I, or we, authorize **Huntington Place Apartments** through its designated agent and employees, to verify the above information on matters relating to my previous and current rental. This information will solely be used for verification purposes in regards to our rental screening criteria.

Applicant's Signature: _____ Date: _____

Co-Applicant's Signature: _____ Date: _____

